**Sample training agenda**

This template is included in the Victim Rights Law Center’s Where to Start: Creating a Pro Bono Project Toolkit, available to Office on Violence Against Women Legal Assistance for Victims grantees online at *http://www.victimrights.org/where-start-creating-pro-bono-project*. This resource is yours to use and adapt freely. Note: The sample we have provided does not reflect the laws of your jurisdiction, or any other obligations you may have (e.g., ethical, contractual, to funders) and should be revised accordingly. It should also reflect and be aligned with your organizational structure, service delivery model, privacy laws, etc.

**[ORGANIZATION]**

LOCATION

DATE

2 Hour Training

|  |  |  |
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| ***Time*** | ***Topic*** | ***Speaker*** |
| 12:30 – 12:35  (5 mins) | Introductions |  |
| 12:35 – 1:00  (25 mins) | civil legal services for victims of sexual assault (i.e., kinds of legal issues pro bono attorneys will handle) |  |
| 1:00 – 1:35  (35 mins) | --Client overview  --dynamics of sexual assault  --Sa compared to dv  --Challenges specific to representing clients in matters regarding sexual assault |  |
| 1:35 – 1:50  (15 mins) | --Trauma-informed legal services  --impact of sexual assault on survivors |  |
| 1:50 – 2:05  (15 mins) | VAWA compliant confidentiality requirements |  |
| 2:05 – 2:15  (10 mins) | Pro bono case flow |  |
| 2:15 – 2:30  (15 mins) | Questions  Evaluations |  |
| NOTE: this training agenda can be extended for 30 additional minutes if you would lie to add training on a substantive area of law (protection orders, immigration issues, etc.) |  |  |