

**VICTIM RIGHTS LAW CENTER, INC.**

**FINANCIAL STATEMENTS**

*with*

**INDEPENDENT AUDITORS' REPORT**

**YEARS ENDED SEPTEMBER 30, 2023 AND 2022**

Smith  Sullivan  
& Brown PC

CERTIFIED PUBLIC ACCOUNTANTS

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**VICTIM RIGHTS LAW CENTER, INC.**  
**REPORT ON FINANCIAL STATEMENTS**  
**YEARS ENDED SEPTEMBER 30, 2023 AND 2022**



**Mission Statement**

*The Victim Rights Law Center's mission is to provide legal representation to victims of rape and sexual assault to help rebuild their lives; and to promote a national movement committed to seeking justice for every rape and sexual assault victim.*

VICTIM RIGHTS LAW CENTER, INC.

REPORT ON FINANCIAL STATEMENTS

YEARS ENDED SEPTEMBER 30, 2023 AND 2022

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# Smith Sullivan & Brown PC

CERTIFIED PUBLIC ACCOUNTANTS

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## **INDEPENDENT AUDITORS' REPORT**

To the Board of Directors  
Victim Rights Law Center, Inc.  
Boston, Massachusetts

### **Opinion**

We have audited the accompanying financial statements of Victim Rights Law Center, Inc. (a Massachusetts nonprofit organization), which comprise the statements of financial position as of September 30, 2023 and 2022, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Victim Rights Law Center, Inc. as of September 30, 2023 and 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### **Basis for Opinion**

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Victim Rights Law Center, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Victim Rights Law Center, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

### **Auditors' Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

To the Board of Directors  
Victim Rights Law Center, Inc.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Victim Rights Law Center, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Victim Rights Law Center, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

#### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated February 15, 2024 on our consideration of Victim Rights Law Center, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Victim Rights Law Center, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Victim Rights Law Center, Inc.'s internal control over financial reporting and compliance.

*Smith, Sullivan & Brown, PC*

Westborough, Massachusetts  
February 15, 2024

VICTIM RIGHTS LAW CENTER, INC.

STATEMENTS OF FINANCIAL POSITION  
AS OF SEPTEMBER 30, 2023 AND 2022

ASSETS

	<u>2023</u>	<u>2022</u>
<u>CURRENT ASSETS:</u>		
Cash	\$ 1,353,210	\$ 599,344
Grants Receivable	309,593	460,652
Contributions and Sponsorships Receivable	55,267	51,428
Program Services Receivable	37,991	24,897
Prepaid Expenses	47,156	23,841
Total Current Assets	<u>1,803,217</u>	<u>1,160,162</u>
 <u>NET PROPERTY AND EQUIPMENT</u>	 <u>6,039</u>	 <u>21,666</u>
 <u>OTHER ASSETS:</u>		
Deposits	12,667	12,667
Operating Lease Right-of-Use Asset	157,071	-
Total Other Assets	<u>169,738</u>	<u>12,667</u>
 <u>TOTAL ASSETS</u>	 <u>\$ 1,978,994</u>	 <u>\$ 1,194,495</u>

LIABILITIES AND NET ASSETS

<u>CURRENT LIABILITIES:</u>		
Accounts Payable and Accrued Expenses	\$ 45,282	\$ 23,542
Accrued Payroll and Related Costs	132,696	159,494
Operating Lease Liability, Current	81,286	-
Deferred Revenue	41,821	-
Total Current Liabilities	<u>301,085</u>	<u>183,036</u>
 <u>NON-CURRENT LIABILITIES:</u>		
Operating Lease Liability, Non-Current	80,194	-
Total Non-Current Liabilities	<u>80,194</u>	<u>-</u>
 <u>TOTAL LIABILITIES</u>	 <u>381,279</u>	 <u>183,036</u>
 <u>NET ASSETS:</u>		
Net Assets Without Donor Restrictions:		
Operating	1,480,857	882,180
Invested in Property and Equipment	6,039	21,666
Total Net Assets Without Donor Restrictions	<u>1,486,896</u>	<u>903,846</u>
Net Assets With Donor Restrictions	110,819	107,613
Total Net Assets	<u>1,597,715</u>	<u>1,011,459</u>
 <u>TOTAL LIABILITIES AND NET ASSETS</u>	 <u>\$ 1,978,994</u>	 <u>\$ 1,194,495</u>

VICTIM RIGHTS LAW CENTER, INC.  
STATEMENTS OF ACTIVITIES  
FOR THE YEARS ENDED SEPTEMBER 30, 2023 AND 2022

	2023			2022		
	<u>WITHOUT</u> <u>DONOR</u> <u>RESTRICTIONS</u>	<u>WITH</u> <u>DONOR</u> <u>RESTRICTIONS</u>	<u>TOTAL</u> <u>ACTIVITIES</u>	<u>WITHOUT</u> <u>DONOR</u> <u>RESTRICTIONS</u>	<u>WITH</u> <u>DONOR</u> <u>RESTRICTIONS</u>	<u>TOTAL</u> <u>ACTIVITIES</u>
<b><u>SUPPORT, REVENUES AND RECLASSIFICATIONS:</u></b>						
Government Grants and Contracts	\$ 2,942,764	\$ -	\$ 2,942,764	\$ 2,557,568	\$ -	\$ 2,557,568
Donated Goods and Services	605,581	-	605,581	511,677	-	511,677
Gifts, Grants and Contributions	134,051	92,496	226,547	166,111	51,500	217,611
Proceeds from Special Events	384,987	-	384,987	524,642	-	524,642
Less: Cost of Direct Benefits to Donors	(71,871)	-	(71,871)	(35,290)	-	(35,290)
Program Service Fees	325,504	-	325,504	183,298	-	183,298
Interest and Other Income	11	-	11	552	-	552
Net Assets Released from Purpose Restrictions	89,290	(89,290)	-	21,938	(21,938)	-
<b><u>TOTAL SUPPORT, REVENUES AND RECLASSIFICATIONS</u></b>	<b><u>4,410,317</u></b>	<b><u>3,206</u></b>	<b><u>4,413,523</u></b>	<b><u>3,930,496</u></b>	<b><u>29,562</u></b>	<b><u>3,960,058</u></b>
<b><u>EXPENSES:</u></b>						
<i>Program Services:</i>						
Client Services	2,329,315	-	2,329,315	2,070,360	-	2,070,360
National Training and Technical Assistance	934,902	-	934,902	596,147	-	596,147
Total Program Services	3,264,217	-	3,264,217	2,666,507	-	2,666,507
<i>Supporting Services:</i>						
Administrative	397,286	-	397,286	496,604	-	496,604
Fund Raising	165,764	-	165,764	197,024	-	197,024
<b><u>TOTAL EXPENSES</u></b>	<b><u>3,827,267</u></b>	<b><u>-</u></b>	<b><u>3,827,267</u></b>	<b><u>3,360,135</u></b>	<b><u>-</u></b>	<b><u>3,360,135</u></b>
<b><u>CHANGE IN NET ASSETS</u></b>	<b>583,050</b>	<b>3,206</b>	<b>586,256</b>	<b>570,361</b>	<b>29,562</b>	<b>599,923</b>
<b><u>NET ASSETS - BEGINNING OF YEAR</u></b>	<b><u>903,846</u></b>	<b><u>107,613</u></b>	<b><u>1,011,459</u></b>	<b><u>333,485</u></b>	<b><u>78,051</u></b>	<b><u>411,536</u></b>
<b><u>NET ASSETS - END OF YEAR</u></b>	<b><u>\$ 1,486,896</u></b>	<b><u>\$ 110,819</u></b>	<b><u>\$ 1,597,715</u></b>	<b><u>\$ 903,846</u></b>	<b><u>\$ 107,613</u></b>	<b><u>\$ 1,011,459</u></b>

VICTIM RIGHTS LAW CENTER, INC.

STATEMENT OF FUNCTIONAL EXPENSES  
FOR THE YEAR ENDED SEPTEMBER 30, 2023  
*(With Summarized Comparative Totals for 2022)*

		<u>NATIONAL</u>					<u>TOTAL</u>	
	<u>CLIENT</u>	<u>TRAINING AND</u>	<u>TOTAL</u>	<u>ADMINI-</u>	<u>FUND</u>	<u>EVENT</u>	<u>FUNCTIONAL EXPENSES</u>	
	<u>SERVICES</u>	<u>TECHNICAL</u>	<u>PROGRAM</u>	<u>STRATIVE</u>	<u>RAISING</u>	<u>COSTS</u>	<u>2023</u>	<u>2022</u>
		<u>ASSISTANCE</u>	<u>SERVICES</u>					
<i>Personnel and Related Expenses :</i>								
Salaries and Wages	\$ 1,237,792	\$ 485,356	\$ 1,723,148	\$ 218,520	\$ 100,091	\$ -	\$ 2,041,759	\$ 1,833,887
Employee Benefits	152,842	77,444	230,286	30,389	12,954	-	273,629	249,909
Payroll Taxes	96,574	40,579	137,153	20,474	8,416	-	166,043	146,377
Donated Legal Services	402,967	170,850	573,817	31,764	-	-	605,581	546,398
Total Personnel and Related Expenses	<u>1,890,175</u>	<u>774,229</u>	<u>2,664,404</u>	<u>301,147</u>	<u>121,461</u>	<u>-</u>	<u>3,087,012</u>	<u>2,776,571</u>
<i>Other Expenses :</i>								
Occupancy	61,159	25,884	87,043	5,979	2,031	-	95,053	70,808
Professional Fees	219,957	76,549	296,506	3,321	26,301	-	326,128	235,751
Audit and Accounting	-	-	-	33,475	-	-	33,475	38,367
Travel	12,479	30,820	43,299	5,344	1,996	-	50,639	21,080
Office	42,639	5,404	48,043	12,566	9,157	-	69,766	64,930
Technical Support	18,083	6,974	25,057	431	1,387	-	26,875	24,800
Telephone	17,423	6,207	23,630	20,464	1,029	-	45,123	41,292
Printing and Postage	8,163	2,025	10,188	2,541	631	-	13,360	12,035
Insurance	14,162	4,367	18,529	1,023	859	-	20,411	20,114
Depreciation Expense	15,626	-	15,626	-	-	-	15,626	24,838
Training and Conferences	3,819	105	3,924	8,191	500	-	12,615	9,609
Meals	-	220	220	248	35	-	503	851
Minor Equipment and Maintenance	24,495	2,118	26,613	670	-	-	27,283	18,006
Miscellaneous	1,135	-	1,135	1,886	377	-	3,398	1,083
Special Events	-	-	-	-	-	71,871	71,871	35,290
Total Other Expenses	<u>439,140</u>	<u>160,673</u>	<u>599,813</u>	<u>96,139</u>	<u>44,303</u>	<u>71,871</u>	<u>812,126</u>	<u>618,854</u>
<b>Total Functional Expenses</b>	<b><u>2,329,315</u></b>	<b><u>934,902</u></b>	<b><u>3,264,217</u></b>	<b><u>397,286</u></b>	<b><u>165,764</u></b>	<b><u>71,871</u></b>	<b><u>3,899,138</u></b>	<b><u>3,395,425</u></b>
Cost of Direct Benefits to Donors	-	-	-	-	-	(71,871)	(71,871)	(35,290)
<b>Expenses as Presented on the</b>								
<b>Statement of Activities</b>	<b><u>\$ 2,329,315</u></b>	<b><u>\$ 934,902</u></b>	<b><u>\$ 3,264,217</u></b>	<b><u>\$ 397,286</u></b>	<b><u>\$ 165,764</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 3,827,267</u></b>	<b><u>\$ 3,360,135</u></b>

*The Accompanying Notes are an Integral Part of these Financial Statements. . . Page 5*



VICTIM RIGHTS LAW CENTER, INC.

STATEMENT OF FUNCTIONAL EXPENSES  
FOR THE YEAR ENDED SEPTEMBER 30, 2022

	<u>CLIENT</u> <u>SERVICES</u>	<u>NATIONAL</u> <u>TRAINING AND</u> <u>TECHNICAL</u> <u>ASSISTANCE</u>	<u>TOTAL</u> <u>PROGRAM</u> <u>SERVICES</u>	<u>ADMINI-</u> <u>STRATIVE</u>	<u>FUND</u> <u>RAISING</u>	<u>EVENT</u> <u>COSTS</u>	<u>TOTAL</u> <u>FUNCTIONAL</u> <u>EXPENSES</u>
<i><u>Personnel and Related Expenses :</u></i>							
Salaries and Wages	\$ 1,088,207	\$ 386,936	\$ 1,475,143	\$ 238,710	\$ 120,034	-	\$ 1,833,887
Employee Benefits	148,797	52,577	201,374	32,204	16,331	-	249,909
Payroll Taxes	86,756	30,938	117,694	19,086	9,597	-	146,377
Donated Client Legal Services	429,997	85	430,082	116,316	-	-	546,398
Total Personnel and Related Expenses	<u>1,753,757</u>	<u>470,536</u>	<u>2,224,293</u>	<u>406,316</u>	<u>145,962</u>	<u>-</u>	<u>2,776,571</u>
<i><u>Other Expenses :</u></i>							
Occupancy	53,509	17,228	70,737	71	-	-	70,808
Professional Fees	117,883	77,642	195,525	5,295	34,931	-	235,751
Audit and Accounting	-	-	-	38,367	-	-	38,367
Travel	8,561	9,573	18,134	2,455	491	-	21,080
Office	34,636	4,696	39,332	16,833	8,765	-	64,930
Technical Support	16,615	4,886	21,501	1,722	1,577	-	24,800
Telephone	16,194	5,439	21,633	18,454	1,205	-	41,292
Printing and Postage	7,641	599	8,240	1,396	2,399	-	12,035
Insurance	13,741	3,429	17,170	1,664	1,280	-	20,114
Depreciation Expense	24,838	-	24,838	-	-	-	24,838
Training and Conferences	7,015	565	7,580	1,789	240	-	9,609
Meals	87	249	336	341	174	-	851
Minor Equipment and Maintenance	15,883	1,305	17,188	818	-	-	18,006
Miscellaneous	-	-	-	1,083	-	-	1,083
Special Events	-	-	-	-	-	35,290	35,290
Total Other Expenses	<u>316,603</u>	<u>125,611</u>	<u>442,214</u>	<u>90,288</u>	<u>51,062</u>	<u>35,290</u>	<u>618,854</u>
<b>Total Functional Expenses</b>	<b>2,070,360</b>	<b>596,147</b>	<b>2,666,507</b>	<b>496,604</b>	<b>197,024</b>	<b>35,290</b>	<b>3,395,425</b>
Cost of Direct Benefits to Donors	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(35,290)</u>	<u>(35,290)</u>
<b>Expenses as Presented on the Statement of Activities</b>	<b><u>\$ 2,070,360</u></b>	<b><u>\$ 596,147</u></b>	<b><u>\$ 2,666,507</u></b>	<b><u>\$ 496,604</u></b>	<b><u>\$ 197,024</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 3,360,135</u></b>

VICTIM RIGHTS LAW CENTER, INC.

STATEMENTS OF CASH FLOWS  
FOR THE YEARS ENDED SEPTEMBER 30, 2023 AND 2022

	<u>2023</u>	<u>2022</u>
<b><u>CASH FLOWS FROM OPERATING ACTIVITIES:</u></b>		
Change in Net Assets	\$ 586,256	\$ 599,923
<i>Adjustments to Reconcile the Above to Net Cash Provided by Operating Activities:</i>		
Depreciation Expense	15,626	24,838
<i>(Increase) Decrease in Current Assets:</i>		
Grants Receivable	151,059	(33,685)
Contributions and Sponsorships Receivable	(3,839)	(35,340)
Program Services Receivable	(13,094)	(21,406)
Prepaid Expenses	(23,315)	27,705
<i>Increase (Decrease) in Current Liabilities:</i>		
Accounts Payable and Accrued Expenses	21,741	(3,661)
Accrued Payroll and Related Costs	(26,798)	3,131
Conditional Grant Advance	-	(1,756)
Deferred Revenue	41,821	(110,850)
Operating Lease Liability, Current	81,286	-
<i>(Increase) Decrease in Other Assets:</i>		
Deposits	-	(3,793)
Operating Lease Right-of-Use Asset	(157,071)	-
<i>Increase (Decrease) in Non-Current Liabilities:</i>		
Operating Lease Liability, Non-Current	80,194	-
Net Adjustment	<u>167,610</u>	<u>(154,817)</u>
<b><u>NET CASH PROVIDED BY OPERATING ACTIVITIES</u></b>	<b><u>753,866</u></b>	<b><u>445,106</u></b>
<b><u>CASH FLOWS FROM FINANCING ACTIVITIES:</u></b>		
Net Advances (Repayments) on Line-of-Credit	-	(150,000)
Net Cash Flows From Financing Activities	<u>-</u>	<u>(150,000)</u>
<b><u>NET INCREASE IN CASH BALANCES</u></b>	<b>753,866</b>	<b>295,106</b>
<b><u>CASH BALANCES - BEGINNING OF YEAR</u></b>	<b><u>599,344</u></b>	<b><u>304,238</u></b>
<b><u>CASH BALANCES - END OF YEAR</u></b>	<b><u>\$ 1,353,210</u></b>	<b><u>\$ 599,344</u></b>
<i>Supplemental Disclosures :</i>		
Interest Paid	<u>\$ -</u>	<u>\$ 1,164</u>

VICTIM RIGHTS LAW CENTER, INC.

NOTES TO FINANCIAL STATEMENTS

SEPTEMBER 30, 2023 AND 2022

NOTE 1 ORGANIZATION

Victim Rights Law Center, Inc. (“Victim Rights Law Center”, “VRLC” or the “Organization”) was incorporated in April 2002 under the provisions of Massachusetts General Laws Chapter 180 and qualifies as a tax-exempt nonprofit corporation under Section 501(c)(3) of the Internal Revenue Code (“IRC”). VRLC has been classified as an organization which is not a private foundation under IRC Section 509(a); accordingly, contributions made to this Organization qualify for the maximum charitable deduction for federal income tax purposes.

NOTE 2 PROGRAM SERVICES

Victim Rights Law Center, Inc. is headquartered in Boston, Massachusetts with additional offices in Belchertown, MA and Portland, Oregon.

The mission of VRLC is:

- To provide legal representation to victims of sexual assault to help rebuild their lives; and
- To promote a national movement committed to seeking justice for every rape and sexual assault victim.

In Massachusetts and in Clackamas, Multnomah and Washington Counties in Oregon, VRLC staff attorneys and a panel of VRLC trained pro bono and low pro bono lawyers provide free, holistic, comprehensive legal representation to victims of rape and sexual assault in the areas of education (K-12 and campus sexual assault), employment, housing, immigration, privacy, safety, financial stability, and criminal advocacy relating to the impact of the rape or sexual assault. During fiscal years 2023 and 2022, 766 and 835 clients were served, respectively. In fiscal years 2023 and 2022, clients were helped with 1,428 and 1,599, respectively, separate legal matters.

Nationally, VRLC provided training, technical assistance, mentoring, and support to lawyers, community advocates, sexual assault nurse examiners, advocates, college administrators, rape crisis center counsels, and other professionals. In fiscal years 2023 and 2022, VRLC trained 2,429 and 1,750 individuals, respectively, in Massachusetts, Oregon, and throughout the country to develop community partnerships, strengthen victim referral pipelines to VRLC, as well as to improve the response locally and nationally to sexual violence.

VRLC’s pro bono program engages attorneys and paraprofessionals. Pro bono attorneys and paraprofessionals volunteer to provide legal research; prepare memos; and help develop, edit, and translate products. In addition, pro bono attorneys support VRLC in drafting amicus briefs in Massachusetts and Oregon and support our team in identifying and determining when to sign onto other briefs to lend our unique legal lens as civil attorneys solely focused on representing sexual assault survivors to the national legal dialogue.

VRLC attorneys have their feet on the ground working with individual sexual assault survivors in Massachusetts and Oregon and their finger on the pulse nationally through training and mentorship of other professionals. VRLC is committed to leading the legal response to sexual violence that helps survivors stabilize and rebuild their lives.

VICTIM RIGHTS LAW CENTER, INC.

NOTES TO FINANCIAL STATEMENTS

SEPTEMBER 30, 2023 AND 2022

(Continued)

NOTE 3 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

**Basis of Accounting:**

The financial statements of the Victim Rights Law Center, Inc. have been prepared on the accrual basis of accounting in conformity with generally accepted accounting principles (“GAAP”) and accordingly, reflect all significant receivables, payables and other liabilities.

**Estimates:**

The preparation of financial statements in accordance with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates; however, adherence to generally accepted accounting principles, has in management’s opinion, resulted in reliable and consistent financial reporting by the Organization.

**Financial Statement Presentation:**

The Organization reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions. These classifications are related to the existence or absence of donor-imposed restrictions as defined below.

*Net Assets Without Donor Restrictions* - Net assets without donor restrictions are resources available to support operations and not subject to donor restrictions. In addition, net assets within this classification include funds which represent resources designated by the Board of Directors for specific purposes.

*Net Assets With Donor Restrictions* - Some restrictions are temporary in nature, such as those that are restricted by a donor for use for a particular purpose or in a particular future period. Other restrictions may be perpetual in nature, such as those that are restricted by a donor that the resources be maintained in perpetuity. As of September 30, 2023 and 2022, the Organization has no net assets that are required to be maintained in perpetuity. The Organization’s unspent contributions are reported in net assets with donor restrictions if the donor limited their use, as are promised contributions that are not yet due. Contributions of property and equipment or cash restricted to acquisition of property and equipment are reported as net assets with donor restrictions if the donor has restricted the use of the property or equipment to a particular program. These restrictions expire when the assets are placed in service.

**Receivables:**

*Grants Receivable* primarily represents amounts which are due from government funded program service grant agreements which are administered on a cost-reimbursement basis.

*Contributions and Sponsorships Receivable* represents event proceeds and commitments due from the annual fundraising event, which was held in September 2022 and 2023.

*Program Services Receivable* represents the balance due on services performed pursuant to a technical assistance consulting agreement.

VICTIM RIGHTS LAW CENTER, INC.

NOTES TO FINANCIAL STATEMENTS

SEPTEMBER 30, 2023 AND 2022

*(Continued)*

NOTE 3 *(Continued)*

On a periodic basis, Management evaluates receivables and establishes an allowance for doubtful accounts, based on past collections and current credit conditions. A receivable is considered past due if payment has not been received within stated terms. Management will then exhaust all methods to collect the receivable. Once all practical resources to collect the receivable have been utilized without success, the receivable is deemed uncollectible and charged to the allowance for doubtful accounts. Amounts due are considered fully collectible; consequently, these financial statements do not contain a provision for uncollectible receivables and there were no bad debts for the years presented.

Receivables may also include balances due on unconditional promises to give. Amounts are classified as current if they are scheduled for payment within one year, and non-current when the expected payment date exceeds one year. Promises to give with expected payment dates that extend beyond one year are discounted to their present value when considered material.

**Property and Equipment:**

Property, equipment, furnishing and improvement purchases in excess of \$1,000 are capitalized at cost, if purchased, or if donated, at fair value at the date of receipt. Expenditures for maintenance, repairs and renewals are charged to expense as incurred, whereas major betterments are capitalized as additions to property and equipment. Depreciation of property and equipment is computed on the straight-line method, and is charged against support and revenues over the estimated useful lives of the assets as expressed in terms of years. In the accompanying financial statements, property and equipment, consisting of computer and technology costs, are depreciated over a three year life.

**Leases:**

The Organization is the lessee of space under operating lease agreements during the years presented. The Organization determines if an arrangement is a lease at inception. Operating and finance leases are included in right-of-use ("ROU") assets, operating lease liabilities, and finance lease liabilities in the Statements of Financial Position when such amounts are material. For the years presented, the Organization had no material finance leases. ROU assets represent the right to use an underlying asset for the lease term and lease liabilities represent the obligation to make lease payments arising from the lease. Operating and finance lease ROU assets and liabilities are recognized at the lease commencement date based on the present value of lease payments over the lease term, using the weighted-average discount rate. The Organization has elected the option to use the risk-free rate determined using a period comparable to the lease terms as the discount rate for leases where the implicit rate is not readily determinable. The lease terms may include options to extend or terminate the lease when it is reasonably certain that the Organization will exercise that option. The Organization's operating lease provides for increases in future minimum annual rental payments. Additionally, the operating lease agreement is inclusive of real estate taxes, common area charges and electricity. The Organization elected the practical expedient to not separate lease and non-lease components for its real estate lease. Lease expense for lease payments is recognized on a straight-line basis over the lease term. The Organization has elected to exclude short-term leases of twelve months or less from the requirements of ASC 842 and will continue to account for these leases on a straight-line basis under the previous standard. Short term lease expenses and operating lease expenses are presented separately in the Statement of Functional Expenses when such amounts are material.

VICTIM RIGHTS LAW CENTER, INC.

NOTES TO FINANCIAL STATEMENTS

SEPTEMBER 30, 2023 AND 2022

(Continued)

NOTE 3 (Continued)

**Government Grants and Contracts:**

The Organization recognizes revenue derived from cost-reimbursement contracts and grants from the U.S. Department of Justice's Office on Violence Against Women ("OVW") and passthrough funding from the U.S. Department of Justice's Victims of Crime Act ("VOCA") received from the Massachusetts Office for Victim Assistance ("MOVA"), Oregon Crime Victim and Survivor Services Division ("CVSSD") and the Massachusetts Legal Assistance Corporation ("MLAC"). These contracts are conditional upon certain performance requirements and the incurrence of allowable qualifying expenses and are accounted for as conditional grants. When applicable, amounts received are recognized as revenue when the Organization has incurred expenditures in compliance with specific contract or grant provisions. When applicable, amounts received in advance of meeting the above conditions are reported as *Conditional Grant Advances*, a current liability within the Statements of Financial Position.

**Gifts, Grants and Contributions:**

The Organization is the beneficiary of contributions in the form of grants from other organizations, governmental agencies, donations of cash and financial assets from individuals and contributions of nonfinancial assets. Contributions, including promises to give, without donor conditions are recognized as revenue at their estimated fair value at the date of donation and classified as either with or without donor restrictions depending on the donor's stipulations or lack thereof. Unconditional, multi-year commitments are recognized in the year during which the initial commitment is made at the amount that the Organization reasonably expects to collect. Contributions to be received after one year are discounted at an appropriate discount rate commensurate with the risk involved when such amounts are considered material. Amounts receivable from donors are evaluated yearly for collectability and an allowance for uncollectible pledges is recorded as necessary.

Support that is restricted by the donor is reported as an increase in net assets with donor restrictions until the restriction are met, at which time the net assets are reclassified to net assets without donor restrictions.

Conditional donations are those that have a measurable performance or other barrier and include a right of return of the assets or right of release of the donor from further obligation if the conditions are not met. Conditional donations are not recognized until the associated barriers are met. Any cash received before the conditions or barriers are met is reported as a refundable grant advance. When the conditions are met the revenue is reported as contributions without donor restrictions unless there are further restrictions over and above those associated with the donor conditions. In such cases, when the conditions and restrictions are met within the same reporting period, the support is recognized as contributions or grants without donor restrictions.

Revenue classified as *Proceeds from Special Events* is comprised of an exchange element based upon the direct benefits donors receive and a contribution element for the difference. The Organization recognizes special events revenue equal to the fair value of direct benefits to donors when the special event takes place. The Organization recognizes the contribution element of special event revenue immediately, unless there is a right of return if the special event does not take place. Accordingly, sponsorships and ticket sales received in advance of the event are reported as deferred revenue.

VICTIM RIGHTS LAW CENTER, INC.

NOTES TO FINANCIAL STATEMENTS

SEPTEMBER 30, 2023 AND 2022

(Continued)

NOTE 3 (Continued)

**Donations of Nonfinancial Assets:**

Contributed nonfinancial assets includes donated professional services. Donated services are recognized as contributions if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by the Organization. All such donations are classified as contributions without donor restrictions and VRLC does not monetize its nonfinancial donations.

**Program Service Fees and Contracted Revenue:**

VRLC derives revenue in exchange for contracted services to other organizations and governmental agencies, as well as from registration fees for conferences.

Revenue from contracts is recognized as eligible expenditures are incurred or as deliverable services are provided under the terms of the contract. Services provided but not yet invoiced under the terms of the contract are included in *Unbilled Contract Receivables*, a contract asset in the accompanying Statement of Financial Position. Under the provisions of certain contracts, the Organization may receive payments in advance of services rendered and/or costs incurred. When applicable, funds received in excess of amounts earned are recorded as *Deferred Revenue*, a contract liability in the accompanying Statement of Financial Position.

Performance obligations are either satisfied over time or at a point in time, in accordance with the contract terms and conditions. Revenue for performance obligations satisfied over time is recognized ratably over the term of the performance obligation. Revenue for performance obligations satisfied at a point in time is generally recognized when deliverables, milestones, or tasks are achieved. For the years presented, the VRLC's revenue from service contracts was recognized over a period of time that coincides with the corresponding service delivery.

VRLC also holds a national conference, for which tickets for admission and participation are charged. Proceeds from tickets received in advance of the event are presented as Deferred Revenue until the conference takes place, at which point in time, revenue is recognized for the conference. As of September 30, 2023, VRLC had received registration fees totaling \$41,821 for its October 2023 conference. Accordingly, this amount is carried as *Deferred Revenue*, to be recognized at the time of the event, in FY 2024.

The Organization determines the transaction price based on rates for services provided as defined in the contract. The Organization's revenue streams do not have significant financing components or contract costs.

Future performance obligations are the estimated future amounts not yet invoiced for a contract with a client. As of September 30, 2023 and 2022, management has estimated the aggregate future performance obligation for contracts to be immaterial to the financial statements.

VICTIM RIGHTS LAW CENTER, INC.

NOTES TO FINANCIAL STATEMENTS

SEPTEMBER 30, 2023 AND 2022

(Continued)

NOTE 3 (Continued)

**Functional Expenses:**

The Organization allocates its expenses on a functional basis among its various programs and support services. Expenses that can be identified with a specific program and support service are allocated directly according to their natural expense classification. Other expenses that are common to several functions are allocated based upon Management's estimates of space and time usage. Supporting services are those related to operating and managing the Organization and its programs on a day-to-day basis. In the accompanying Statement of Functional Expenses, *Salaries and Wages*, *Payroll Taxes*, *Employee Benefits* and *Occupancy* are allocated based on estimates of time and effort. Supporting services have been sub-classified as follows:

*Administrative* - includes all activities related to Victim Rights Law Center's internal management and accounting for program services.

*Fund Raising* - includes all activities related to maintaining contributor information, writing grant proposals, direct mail solicitation, distribution of materials and other similar projects related to the procurement of funds for VRLC's programs.

*Event Costs* - includes expenses incurred for fund raising events which represents the cost of direct benefits to the donors and are presented separately in the Statement of Functional Expenses and are also presented net of event proceeds in the accompanying Statements of Activities.

**Recent Accounting Guidance:**

*Recently Implemented Standards*

On October 1, 2022 the Organization adopted Accounting Standards Update 2016-02 (Topic 842) *Leases*, which requires lessees to recognize leases on the statement of financial position and disclose key information about leasing arrangements. The Organization elected not to reassess at adoption (1) expired or existing contracts to determine whether they are or contain a lease, (2) the lease classification of any existing leases, or (3) initial direct costs for existing leases. As a result of implementation, on October 1, 2022 the Organization made an adjustment to its statement of financial position to record \$230,927 in ROU assets, in exchange for offsetting lease liabilities.

During the year ended September 30, 2022, VRLC adopted ASU 2020-07 *Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*. This ASU increases transparency in reporting nonprofit gifts-in-kind in the Organization's financial statements. Although the standard did not change the accounting for contributed nonfinancial assets, the Organization's disclosures have been enhanced to provide qualitative policy information on the techniques and inputs used to determine the valuation of nonfinancial donations.

*Recently Issued Standards*

ASC Update No. 2016-13, *Financial Instruments - Credit Losses*, broadens the information that an entity must consider in assessing the collectability of trade receivables. ASU 2016-13 also amends the disclosure requirements to reflect the change from an incurred loss methodology to an expected credit loss methodology. This accounting standard is effective for this Organization's fiscal year ending September 30, 2024 and is not expected to have a material effect on the financial statements.



VICTIM RIGHTS LAW CENTER, INC.

NOTES TO FINANCIAL STATEMENTS

SEPTEMBER 30, 2023 AND 2022

(Continued)

NOTE 4     PROPERTY AND EQUIPMENT

The following is a summary of the Organization's property and equipment consisting of computer equipment and capitalized technology costs as of September 30, 2023 and 2022:

	<u>2023</u>	<u>2022</u>
Cost	\$ 109,003	\$109,003
Less: Accumulated Depreciation	<u>(102,964)</u>	<u>(87,337)</u>
Property and Equipment, Net	<u>\$ 6,039</u>	<u>\$ 21,666</u>

NOTE 5     LINE-OF-CREDIT

To support VRLC during delays in payments on grant billing, VRLC has a revolving line-of-credit agreement with a bank that allows for borrowings of up to \$200,000. Borrowings under the agreement are due on demand and interest is payable monthly at the bank's base lending rate plus 1.5% (10.00% and 9.50% as of September 30, 2023 and 2022). The line-of-credit is secured by all assets of VRLC. This line-of-credit is renewable annually in December and was renewed in December 2022. The balance of the line-of-credit was zero as of September 30, 2023 and 2022, and interest paid on borrowings was zero and \$1,164 for each respective fiscal year.

NOTE 6     NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions consists of unexpended donor-designated grants and contributions. As of September 30, 2023 and 2022, net assets with donor restrictions consisted of \$110,819 and \$107,613, respectively, restricted for programs.

Net assets were released by incurring expenses which satisfied the program restrictions. For the years ended September 30, 2023 and 2022, net assets in the amounts of \$89,290 and \$21,938, respectively, were released from restriction.

NOTE 7     LEASE COMMITMENTS

**Facilities:**

Boston, Massachusetts

As of August 1, 2022, the Organization became party to a lease agreement for 1,003 square feet of office space in Boston, which is used for the Organization's headquarters. The term of the lease is for thirty-nine months. The lease provides VRLC an option to extend the term for an additional 36 months; however, VRLC is not reasonably certain that it will exercise the option, which is excluded from the calculations of ROU assets and liabilities. Monthly payments for the first year are \$3,594, increasing by approximately \$1.00 per square foot for each year thereafter. A security deposit of \$7,188 was paid at the inception of the lease and is included in *Deposits* in the accompanying Statements of Financial Position.

VICTIM RIGHTS LAW CENTER, INC.

NOTES TO FINANCIAL STATEMENTS

SEPTEMBER 30, 2023 AND 2022

(Continued)

NOTE 7 (Continued)

Portland, Oregon

As of June 1, 2022, the Organization became party to a lease agreement for 1,952 square feet of program and office space in Portland. The term of the lease is for thirty-eight months. Monthly payments for the first year are \$3,091, increasing by approximately 3% for each year thereafter. A security deposit of \$3,279 was paid at the inception of the lease and is included in *Deposits* in the accompanying Statements of Financial Position.

Belchertown, Massachusetts

VRLC also rents two office spaces in Belchertown for direct program service delivery. The lease is for 12-months expiring annually on March 31, with the most recent agreement in effect through March 31, 2024. The renewal of this lease is determined on an annual basis and dependent upon continued and adequate programmatic funding; therefore, management has not applied the lease standard to this agreement. Total rent paid for this space amounted to \$15,500 and \$19,200 for the years ended September 30, 2023 and 2022, respectively. The future rent due under the lease is \$8,100 due in FY 2024.

The lease cost and other information for the year ended September 30, 2023 is as follows:

Operating Lease Expense	\$ 81,312
Other Information:	
Cash Flows from Operating Leases	\$ 76,903
ROU Assets Obtained in Exchange for New Operating Lease Liabilities	\$230,927
Weighted-Average Remaining Lease Term in Years for Operating Leases	2.01
Weighted-Average Discount Rate for Operating Leases	3.83%

As of September 30 2023, the future minimum lease obligation arising from the above agreements is presented below:

<u>Fiscal Year Ending</u>	<u>Total</u>
September 30, 2024*	\$ 85,812
September 30, 2025	77,841
September 30, 2026	<u>3,761</u>
Total Undiscounted Cash Flows	167,414
Less: Present Value Discount	<u>(5,934)</u>
Total Lease Liabilities	<u>\$161,480</u>

\*Excludes Belchertown lease

The total rent expense for fiscal years 2023 and 2022 was \$94,418 and \$63,121, respectively, and is included in *Occupancy* in the accompanying statements of functional expenses.

VICTIM RIGHTS LAW CENTER, INC.

NOTES TO FINANCIAL STATEMENTS

SEPTEMBER 30, 2023 AND 2022

(Continued)

NOTE 8      GOVERNMENT FUNDED GRANTS AND AGREEMENTS

**U.S. Department of Justice (“DOJ”):**

Direct Federal Awards

During the years presented, VRLC was the recipient of six direct federal awards through the DOJ Office on Violence Against Women (“OVW”).

The first award was funded under the federal *Legal Assistance for Victims Grant Program* and originally had a three-year term expiring September 30, 2019 with total funding of \$800,000. This grant was amended to extend the term of the award through September 30, 2022 and then 2025 with additional funding of \$800,000 for each extension. The grant supports VRLC’s Comprehensive Legal Services for Sexual Assault Victims in Massachusetts program.

The second award was funded under the federal *OVW Technical Assistance Initiative* and originally had a three-year term expiring September 30, 2018 with total funding of \$600,000. In September 2018, this contract was amended to extend the term of the award through September 30, 2021 with additional funding of \$577,971. The project period was subsequently extended through January 31, 2022. In September 2021, this award was renewed for a three-year term expiring September 30, 2024 with total available funding of \$599,959. This grant supports VRLC’s National Sexual Assault Justice Education Project (“SAJE”).

The third award was funded under the federal *Legal Assistance for Victims Grant Program* and originally had a three-year term expiring September 30, 2018 with total funding of \$800,000. In September 2018 and again in 2021, this contract was amended to extend the term of the award through September 30, 2021 and 2024 with additional funding of \$800,000. This grant supports VRLC’s Legal Access to Rape Survivors (“LARS”) Project in Oregon.

The fourth award was funded under the federal *OVW Technical Assistance Initiative* and originally had a three-year term expiring September 30, 2018 with total funding of \$425,000. In September 2018, this contract was amended to extend the term of the award through September 30, 2021 with additional funding of \$599,989. The project period was subsequently extended through and expired on September 30, 2022. This grant supported VRLC’s Privacy Rights Project.

The fifth award was funded under the federal *OVW Technical Assistance Initiative* and originally had a two-year term expiring September 30, 2019 with total funding of \$600,000. In September 2019, this contract was amended to extend the term of the award through September 30, 2021 with additional funding of \$600,000. The project period was subsequently extended through February 28, 2022. In September 2021, this award was renewed for a eighteen-month term expiring March 31, 2023 with total available funding of \$350,000. In September 2022 this award was renewed for a two-year term expiring September 30, 2024 with total available funding of \$700,000. This grant supports VRLC’s Campus Gender-Based Violence Conduct Project.

The sixth award was funded under the federal *OVW Technical Assistance Initiative* and has a two-year term expiring September 2023 with total available funding of \$349,980. In September 2022 this award was amended to extend the term of the award through February 29, 2024 with additional funding of \$349,980. This grant supports VRLC’s Legal Empowerment Advocacy Project (LEAP).

VICTIM RIGHTS LAW CENTER, INC.

NOTES TO FINANCIAL STATEMENTS

SEPTEMBER 30, 2023 AND 2022

(Continued)

NOTE 8 (Continued)

Passthrough Awards

VRLC received additional DOJ awards funded by VOCA from three cost-reimbursement grants through MOVA, CVSSD and MLAC.

The first award was executed through MOVA with a two-year term and a maximum obligation of \$1,909,204 through June 30, 2022. In August 2022, a new award from MOVA was received for a one-year term from July 1, 2022 through June 30, 2023 with a maximum obligation of \$964,233. In May 2023 a new award from MOVA was received for one-year term from July 1, 2023 through June 30, 2024 with a maximum obligation of \$861,359. The contract provided funding totaling \$983,589 and \$818,599, respectively, for the years ended September 30, 2023 and 2022.

The second award was executed through CVSSD with a maximum three-year budget of \$577,224 for the project period ended September 30, 2022. The award from CVSSD was renewed for a two-year term from October 1, 2022 through September 30, 2024 with additional funding of \$355,496. The contract provided funding totaling \$198,062 and \$176,040, respectively, for the years ended September 30, 2023 and 2022.

The third award was executed through MLAC with one-year contracts renewed each year for the period of July through June. The contract provided funding totaling \$554,509 and \$473,822, respectively, for the years ended September 30, 2023 and 2022.

Total revenue received through DOJ funded programs was \$2,938,952 and \$2,554,769 for the years ended September 30, 2023 and 2022, respectively. Two new DOJ awards were approved in 2023 with aggregate maximum budgets totaling \$1,318,828. Four new DOJ awards were approved in 2022 with aggregate maximum budgets totaling \$2,205,476. As of September 30, 2023 and 2022, the aggregate conditional funding remaining on the above awards was \$3,132,121 and \$3,336,197, respectively.

NOTE 9 DONATED GOODS AND SERVICES

Volunteers, employees and other organizations contribute goods and services to VRLC in support of various aspects of its programs and administration. These goods and services are reflected in the accompanying financial statements based upon the estimated value assigned to them by donating volunteers, agencies, and management. The value of these goods and services is as follows for the years ended September 30, 2023 and 2022:

<u>Description</u>	<u>2023</u>	<u>2022</u>
Pro Bono Legal Services	\$588,081	\$511,592
Other Goods and Services	<u>17,500</u>	<u>85</u>
Total	<u>\$605,581</u>	<u>\$511,677</u>

VICTIM RIGHTS LAW CENTER, INC.

NOTES TO FINANCIAL STATEMENTS

SEPTEMBER 30, 2023 AND 2022

*(Continued)*

NOTE 10    EMPLOYEE RETIREMENT PLAN

VRLC has established a defined contribution retirement plan (the “Plan”) under IRC Section 403(b) covering all benefit eligible employees. Employees become eligible if they work more than 20 hours per week and complete three months of employment. VRLC makes a matching contribution to the Plan up to 2% of eligible employee salaries. VRLC contributed \$38,063 and \$38,577 to the Plan during fiscal years 2023 and 2022, respectively, which are included in *Employee Benefits* in the accompanying Statements of Functional Expenses.

NOTE 11    CONCENTRATION OF CREDIT RISK

**Cash:**

Victim Rights Law Center is subject to concentrations in credit risk relating primarily to cash. The Organization's cash is held in major financial institutions. At certain times during the year, cash balances may exceed the insured amounts. As of September 30, 2023 and 2022, VRLC had \$1,105,795 and \$353,968, respectively, in excess of FDIC limits. However, the Organization has not experienced any losses on such accounts.

**Grant Revenue and Grants Receivable:**

Approximately 40% and 37% of total support and revenues and 69% and 61% of *Grants Receivable* are related to VOCA funded grants passed through various state agencies as of and for the years ended September 30, 2023 and 2022, respectively.

Approximately 23% and 26% of total support and revenues and 31% and 39% of *Grants Receivable* are related to direct awards from the U.S. Department of Justice for the years ended September 30, 2023 and 2022, respectively.

VRLC is the recipient of government funded grants which are subject to an annual renewal process; therefore, while the Organization is a long-time grantee with anticipated continued funding, future funding is not guaranteed. These contracts are subject to possible audit by the appropriate government agencies. In the opinion of Management, the results of such audits, if any, will not have a material effect on the financial position of VRLC as of September 30, 2023 and 2022, or on its change in net assets for the years then ended.

NOTE 12    LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

The following table reflects the Organization’s financial assets as of September 30, 2023 and 2022 which are available for general expenditure within one year. Financial assets are considered unavailable when illiquid or not convertible to cash within one year of the Statements of Financial Position date or because the governing board has set aside the funds for a specific use or when restricted by donors for purposes more limited than general expenditures.

	<u>2023</u>	<u>2022</u>
Financial Assets:		
Cash	\$1,353,210	\$ 599,344
Receivables	<u>402,851</u>	<u>536,977</u>
Total Financial Assets Available to Meet General Expenditures Within One Year	<u>\$1,756,061</u>	<u>\$1,136,321</u>

VICTIM RIGHTS LAW CENTER, INC.

NOTES TO FINANCIAL STATEMENTS

SEPTEMBER 30, 2023 AND 2022

*(Continued)*

NOTE 12 *(Continued)*

As part of the Organization's liquidity management, the Board of Directors has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. The Organization's cash flows have seasonal variations during the year attributable to billing for program services, which are invoiced monthly, as well as the timing of its special fundraising event. In the event of an unanticipated liquidity need, VRLC could draw upon the \$200,000 available line-of-credit (see Note 5 for more information on the line-of-credit).

For purposes of analyzing resources available to meet general expenditures over a twelve-month period, the Organization considers all expenditures related to its ongoing activities of operating its program, as described in Note 2, as well as the conduct of services undertaken to support those activities to be general expenditures.

NOTE 13 SUBSEQUENT EVENTS

Management is required to consider events subsequent to the financial statement date for potential adjustment to or disclosure in the financial statements. Therefore, Management has evaluated subsequent events through February 15, 2024, the date which the financial statements were available for issue and, other than the renewal of the line-of-credit as disclosed in Note 5, noted no events which met the recognition or disclosure criteria.